



## ST. FROEBEL SENIOR SECONDARY SCHOOL

(Recognised By D.O.E. & Affiliated To C.B.S.E.)

(Under The Management of St. Froebel Education Society)

### Do's & Don'ts

3rd August, 2022

1. Parents are requested not to send their ward to school if she/ he is feeling unwell. A proper leave application must be submitted in writing by the parent to the Principal in case of absence. This should be supported by a medical certificate in case of sick leave for more than three consecutive days.
2. Plan your outings and functions after viewing the Examination Schedule. No test or exam will be taken after the scheduled date under any circumstances.
3. Students must come to school in neatly laundered uniform and polished shoes. The hair and nails must be trimmed. Girls with long hair should make plaits.
4. Students must speak decent language. Any kind of indecency will not be appreciated. Use of foul and inappropriate language would be considered as a serious breach of code of conduct.
5. No parent or student shall give misleading information to website, social media about the school, any teacher or student. If they are defamatory in nature or deemed to be so by the Internal Review Committee, it would be dealt strictly.
6. Polythene bags are not allowed in the school. Don't wrap their food in aluminum foil. Use butter paper.
7. Parents are requested to visit the school website regularly for updates.
8. Leave for half day / short leave are not allowed for security reasons. In any emergency written permission must be taken from the Principal.
9. Parents must ensure that their ward does not bring Mobile Phone to school. It would be treated as serious breach of discipline, if done so.
10. The school prohibits its students from driving two or four wheelers to and fro school.
11. Absence from school during test/ examinations will not be condoned except in case of major ailments.
12. Students will not be permitted to leave early on the examination or assessment days. Such requests will not be entertained at all. For medical reasons the school medical staff will assess the health condition of the student and inform the parents, if the student needs to be picked up early. Kindly refrain from sending your ward to School if she or he is unwell and needs medical attention and rest.
13. You are advised not to send the child to school in case of contagious diseases and keep him / her at home till the quarantine period suggested by the physician, is over.
14. Parents can meet the Principal from Monday to Saturday (except Second Saturday) between 10 am to 11 am with prior appointment.
15. For any query parents can call or message to teachers/ staff between 5 pm to 6 pm. Kindly strictly adhere to the time and don't bother them at odd hours.
16. A school is a formal set up where we have to be role models to our students. We request all our parents to dress appropriately if wish to enter school during working hours.

Principal